



Public Notice
REQUEST FOR PROPOSAL
NUMBER 21-RFP-002-DTRH

SEALED REQUEST FOR PROPOSAL OF SPECIALIZED CONSULTANT SERVICES FOR PUERTO RICO RE-EMPLOYMENT SERVICES AND ELEGIBILITY ASSESSMENT (RESEA) PROGRAM EVALUATION

All persons, natural or legal, who meet the minimum requirements to contract with the Government of Puerto Rico are invited to participate in the request for proposal referenced above. Such requirements are established under Article 31 of Act No. 73 of July 19, 2019, as amended, known as the General Services Administration Act for the centralization of the Government of Puerto Rico's purchase and acquisition process of 2019, as well as the applicable provisions of the Uniform Regulations for Purchases and Bids of goods, works, and nonprofessional services of the General Services Administration of the Government of Puerto Rico, Regulation No. 9230.

This RFP is to solicit proposals from qualified Respondents to provide Specialized Consultant Services. The Puerto Rico Department of Labor and Human Resources (PRDoLHR) is seeking to go into contract with a Respondent who proves to be skilled and committed on designing and implementing an external evaluation for the Re-Employment Service and Eligibility Assessment (RESEA) Program.

REQUEST FOR PROPOSAL DOCUMENT

The Request for Proposal document must be downloaded from PRDoLHR's website www.trabajo.pr.gov

REQUEST FOR CLARIFICATION AND QUESTIONS

Request for Clarifications and Questions relating to this RFP must be submitted via email to rfpquestions@trabajo.pr.gov no later than 11:59 PM Atlantic Standard Time on **September 24, 2021**. Submitted questions should refer to the RFP number and provide the point of contact for the prospective Bidder. PRDoLHR shall offer the corresponding answer within a term of one (1) week. Also, PRDoLHR will compile all questions and issue answers to all questions to prospective Bidders on its website.

From the time the RFP is issued until the time an award is made, vendors may not in any way contact PRDoLHR directly. Questions regarding the RFP may only be asked through e-mail. Questions asked through e-mail will only be answered if they are sent to the e-mail address provided for asking questions and will only be answered if sent in during the time allowed for asking clarifying questions.

To be perfectly clear, vendors must not contact PRDoLHR in any other way. This includes in-person visits, phone calls, text messages, emails, or any other form of communication.

SUBMISSION DUE DATE

Proposals are to be submitted via e-mail to rfp@trabajo.pr.gov and must be received no later than 11:59 PM Atlantic Standard Time on **October 8, 2021**. Responses to the RFP received after the prescribed deadline will not be accepted. Proposals will not be evaluated before **October 14, 2021**. The Respondent shall submit the response via e-mail to the Bid Board. The e-mail subject line must contain the following: "*Attention: Bid Board: Response to 21-RFP-002-DTRH from <Bidder's Name>*".

The selected firm must comply with the required local and federal regulations, including the Americans with Disabilities Act "ADA" regulations. The agency reserves the right to award this proposal to the Respondent whose proposal provides the best value, according to the evaluation specifications.

The PRDoLHR is an equal opportunity employer that does not discriminate regarding sex, color, age, national origin, religious belief, civil status, war veteran, or handicap condition.

The PRDoLHR reserves the right to reject, any or all, proposals to issue subsequent requests for proposals (RFP), to cancel or change this RFP, and to, at any time, approve, disapprove, reduce, expend, or cancel, any or all, the work to be undertaken.

REGISTERED AND UNREGISTERED RESPONDENT

Respondent should follow instructions describing RUP registration timing and requirements published in the following address: <https://rup.asg.pr.gov/Login/Requirements>

Carlos J. Rivera Santiago, Esq.

Secretary

Department of Labor and Human Resources